

**Perth Golf Course—Facility Rental—Terms and Conditions**

1. The host is responsible for all guests and any damages that may occur to The Perth Golf Club property.
2. The Perth Golf Club assumes no responsibility for any individual property damage or bodily injuries incurred while at the Club.
3. A "loss of revenue" service fee of \$900 is applicable for wedding ceremonies held ON the golf course if it disrupts regular golf business (additional fee for use of power carts for shuttle service)
4. A \$350 room rental fee plus a \$100 cleaning fee is applicable. An additional cleaning charge of \$250 will be applied for use of confetti, including table confetti, glitter & rice.
5. Bookings require a \$600 deposit to confirm the date.
6. If beverage sales are under \$1000.00, a bartender fee will be billed at \$25.00 per hour (minimum 4hrs).
7. If special glassware is required that the club does not own, it will be rented by the club, on your behalf, and billed to you at the same rental rate (no additional costs).
8. Linen rentals are not included in the room rental rate. They will be billed at a rate of \$6.00 per table plus \$0.50 per person. Chair covers are available at a rate of \$2.25 per chair and includes set up.
9. There is a \$100 fee associated with having a dance, the SOCAN Music License Fee + sound tariff.
10. All requirements and menus must be finalized a minimum of three weeks in advance.
11. Due to health regulations no food or beverage will be permitted to be brought in or taken off the premise with the exception of specialty or wedding cakes. Food Safe certificate and receipt of purchase must be provided 96 hours prior to the wedding.
11. The Club reserves the right to modify the menu when certain food or beverage items are unavailable. These items will be substituted with items of equal or greater value.
12. All decorations and items belonging to guests must be removed from premises by the evening of the event unless prior arrangements have been made. In the event belongings are left behind, the Perth Golf Course is not responsible for any losses.
13. The bar closes at 12:30am. A \$35 charge per half-hour will apply thereafter to remain open (until 1:30am at the latest)
14. The use of nails, staples, glue or any like substance is not permitted on any walls, doors or ceilings.
15. Food & Beverage requirements are subject to a 15% service charge.
16. HST (13%) will be applied to all products and services.
17. 100% pre-payment of your event is required 96 hours prior to your event. This payment is based on your confirmed number of guests (Food & Beverage). Any additional services required will be charged by invoice and due within 24 hours after the event.
18. Cancellation Policy:
  - a) greater than 90 days - full refund of Deposit
  - b) 21-90 days - loss of Deposit
  - c) Less than 21 days - charge of 25% of the total estimated event cost.
  - d) Less than 96 hours – charge of 50% of the total estimated event cost.
19. Terms & Conditions are subject to change without notice.

Name: \_\_\_\_\_ Cell Number \_\_\_\_\_ Deposit Amount: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_